

## NASSAU COUNTY WORK AUTHORIZATION #03

<b>Contract Number:</b>	CM3490
<b>Consultant/Vendor:</b>	Environmental & Geotechnical Specialists, Inc.
<b>Consultant/Vendor Contact Name:</b>	Matthew R. Landschoot
<b>Consultant/Vendor Contact Phone Number:</b>	904-580-8501
<b>Consultant/Vendor Contact Email Address:</b>	Matt.landschoot@egs-us.com
<b>Project Short Title:</b>	Yulee Sports Complex Expansion
<b>Total Amount of Previous Work Authorizations:</b>	\$69,100.00
<b>Amount of this Work Authorization:</b>	\$3,400.00
<b>New Contract Amount including this Work Authorization:</b>	\$72,500.00
<b>Funding Source:</b>	001 .121.512.51.020.0205.00000.531000

This Work Authorization is issued pursuant to the Contract referenced above between Nassau County and the Consultant/Vendor for the following services:

**ARTICLE 1. Description of Services.** Consultant/Vendor shall provide the services as set forth in Exhibit "A", attached hereto and incorporated herein.

**ARTICLE 2. Time Schedule.** Consultant/Vendor anticipates the services to be completed pursuant to the time schedule contained in Exhibit "A", attached hereto and incorporated herein, or no later than twenty-eight (28) days from the issuance of this Work Authorization. The parties agree that this Work Authorization shall be considered as the Notice to Proceed.

**ARTICLE 3. Compensation.** Consultant/Vendor shall be compensated for the services in detailed in Exhibit "A", attached hereto and incorporated herein, using rates previously established in the Contract referenced above.

**ARTICLE 4. Other Provisions.** This Work Authorization shall become a part of the Contract when executed by both parties. Any Work Authorization entered into prior to expiration or termination set forth in the Contract shall continue in effect through the earlier of: (i) the date all of the Services thereunder have been fully completed and accepted by Nassau County, or (ii) until such time as such Work Authorization expires or is terminated in accordance with its terms or is terminated pursuant to Article 2 hereof. Consultant/Vendor acknowledges that all drawings, data, electronic files and other information required for this Work Authorization has been accepted by Consultant/Vendor. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work Authorization.

**RECOMMENDED AND APPROVED BY:**

Department Head/Managing Agent:	<u>Robert Companion</u>	<u>4/24/2024</u>	
		Date	
Procurement:	<u>Janice Melmore</u>	<u>4/24/2024</u>	
		Date	
Office of Management & Budget:	<u>Chris Lacambra</u>	<u>4/24/2024</u>	
		Date	
County Attorney:	<u>Denise C May</u>	<u>4/26/2024</u>	<i>DJ</i>
	Denise C. May	Date	

**IN WITNESS WHEREOF**, the Parties have caused this Work Authorization to be executed by its duly authorized representatives, effective as of the last date below.

**NASSAU COUNTY, FLORIDA**



By: Taco E. Pope, ACIP  
Its: Designee  
Date: 4/26/2024

**ENVIRONMENTAL AND GEOTECHNICAL SPECIALISTS, INC.**

BY: Matthew R. Landschoot, PE  
Print Name: Matthew R. Landschoot, PE  
Title: Vice President  
Date: 4/24/2024

**ENVIRONMENTAL AND GEOTECHNICAL SPECIALISTS, INC.****EGS Proposal No.: 100-541-24**

March 28, 2024

**Nassau County Board of County Commissioners**  
96161 Nassau Place  
Yulee, FL 32097**ATTN:** Robert T. Companion, P.E.  
Deputy County Manager – County Engineer**SUBJECT:** Cost Proposal for Environmental Support Services  
Pages Dairy Road  
Yulee, Nassau County, FL

Dear Robert:

Attached is the Cost Estimate for Environmental and Geotechnical Specialists, Inc. (**EGS**) to perform the above requested environmental support services for the above-mentioned Project. As requested, the below cost estimate is based on the following Scope of Services;

**Environmental Support Services - Pages Dairy Road**

- **Phase I Environmental Site Assessment**
  - Conduct a Phase I Environmental Site Assessment in conformance with the current American Society of Testing and Materials (ASTM) guidelines – E 1527-21 and with the Terms and Conditions that will be agreed to for this Contract to identify recognized environmental conditions (RECs).

The attached Scope of Services and costs are based on the following understandings:

- Environmental and Geotechnical Specialists, Inc. (**EGS**) will have access to the soil boring locations and has permission to be on-site;
- Bid assumes that **EGS** can perform the work between the regular business hours of Monday through Friday, 7:00 am to 5:00 pm;
- **EGS** is not responsible for obtaining necessary permits (excluding utility locate ticket), should they be required, for the proposed site; and,
- Costs have not been included for design services other than those outlined in the above Scope of Services;
- Costs are based on preparing one (1) Phase I ESA Report;
  - Client to provide site contact information.
  - Costs do not include soil or groundwater sampling/analysis.
  - A copy of the title search to be provided by the Client.

## ENVIRONMENTAL AND GEOTECHNICAL SPECIALISTS, INC.

- Costs do not include an environmental title search.;
- Phase I ESA report will be submitted electronically.
- A verbal report of findings will be provided as soon as they are available.
- Costs based on the Phase I ESA and wetland delineation field visit conducted during one site visit.
- All work will be conducted in accordance with the Contract that will be agreed to for this Project, should it be approved.

**EGS estimates it can complete the attached Scope of Services within four weeks of the receipt of the Notice to Proceed for a Lump Sum of \$3,400.00.**

Environmental and Geotechnical Specialists appreciate the opportunity to provide the attached Cost Estimate under **EGS**'s continuing service contract with Nassau County. Authorization of this Cost Proposal can be accomplished by providing **EGS** with a Contract for our review and signature.

If you have any questions concerning the costs, please call me. Thank you again for considering EGS for this Project.

Sincerely,

**Environmental and Geotechnical Specialists, Inc.**



Susan M. McConnell  
Environmental Department Manager / Senior Environmental Scientist

**Attachment: EGS Cost Proposal (4-1-2024)**

**ENVIRONMENTAL AND GEOTECHNICAL SPECIALISTS, INC.**  
**PROJECT ESTIMATE - TASK A**

**PROJECT:** PAGES DAIRY ROAD **DATE:** 4/1/2024  
**LOCATION:** NASSAU COUNTY, FLORIDA **PROPOSAL:** 100-541-24

**CLIENT:** NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS

**TASK B:** ENVIRONMENTAL SUPPORT SERVICES - PAGES DAIRY ROAD (PARCEL #50-3N-27-4720-0104-0020)  
**PHASE I ENVIRONMENTAL SITE ASSESSMENT**

**Scope of Services:**

**PHASE I ENVIRONMENTAL SITE ASSESSMENT FOR 8.22 ACRE VACANT COMMERCIAL LAND  
 IN ACCORDANCE WITH ASTM STANDARD E1527-21**

- Review Current and Historical Aerial Photographs
- Review Other Reasonably Obtainable Federal, State, and Local Regulatory Records via Online Databases and ERIS Generated Environmental Database Package
- Conduct Interviews with Knowledgeable Persons
- Conduct a Site Reconnaissance as well as Observe Adjacent Properties from Public Roadways
- Preparation of Phase I ESA Report

	UNITS	NO. OF UNITS	COST/UNIT	COST
<b>ENVIRONMENTAL SERVICES</b>				
<b>PHASE I ESA</b>				
Chief Engineer	Hour	1	\$193.11	\$193.11
Engineering Intern	Hour	12	\$85.36	\$1,024.32
CADD / Computer Technician	Hour	5	\$94.84	\$474.20
Senior Environmental Scientist	Hour	14	\$141.55	\$1,981.70
<b>Total Labor</b>			<b>\$3,673.33</b>	

<b>SUBTOTAL</b>	<b>\$3,673.33</b>
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<b>LUMP SUM TOTAL:</b>	<b>\$3,400.00</b>
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**NOTE:** ALL WORK WILL BE PERFORMED IN ACCORDANCE WITH THE TERMS AND CONDITIONS  
 AGREED TO FOR THIS CONTRACT.




**Certificate Of Completion**

Envelope Id: 684267F0F4644C90AAE36CE7B87C4590	Status: Completed
Subject: Contract No.: CM3490-WA03 Vendor Name: EGS \$3,400.00 Description: Yulee Sports Expansion	
Source Envelope:	
Document Pages: 6	Signatures: 10
Certificate Pages: 6	Initials: 3
AutoNav: Enabled	Envelope Originator: Robert Companion RCompanion@nassaucountyfl.com
Envelopeld Stamping: Enabled	IP Address: 50.238.237.26
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	


**Record Tracking**

Status: Original 4/24/2024 8:56:32 AM	Holder: Robert Companion RCompanion@nassaucountyfl.com	Location: DocuSign
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**Signer Events**

Signer Events	Signature	Timestamp
Robert Companion rcompanion@nassaucountyfl.com Deputy County Manager - County Engineer Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 4/24/2024 9:02:33 AM Viewed: 4/24/2024 9:02:44 AM Signed: 4/24/2024 9:02:49 AM
	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	


**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Tracy Poore tpoore@nassaucountyfl.com OMB Admin Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 4/24/2024 9:02:52 AM Viewed: 4/24/2024 11:00:29 AM Signed: 4/24/2024 11:01:49 AM
	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	


**Electronic Record and Signature Disclosure:**  
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chris lacambra clacambra@nassaucountyfl.com OMB Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 4/24/2024 11:01:51 AM Viewed: 4/24/2024 11:16:10 AM Signed: 4/24/2024 11:16:47 AM
	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	

**Electronic Record and Signature Disclosure:**  
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Lanaee Gilmore lgilmore@nassaucountyfl.com Procurement Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 4/24/2024 11:16:49 AM Viewed: 4/24/2024 4:39:08 PM Signed: 4/24/2024 4:39:13 PM
	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Signer Events	Signature	Timestamp
<p>Matthew R. Landschoot, PE  matt.landschoot@egs-us.com  Vice President  Security Level: Email, Account Authentication (None)</p>	  Signature Adoption: Pre-selected Style Using IP Address: 142.190.122.182	<p>Sent: 4/24/2024 4:39:15 PM  Viewed: 4/24/2024 4:44:54 PM  Signed: 4/24/2024 4:51:50 PM</p>
<p><b>Electronic Record and Signature Disclosure:</b>  Accepted: 4/24/2024 4:44:54 PM  ID: 840a838f-2074-46bd-bb24-841dbef96150</p>		
<p>Abigail Jorandby  ajorandby@nassaucountyfl.com  Deputy County Attorney  Nassau BOCC  Security Level: Email, Account Authentication (None)</p>	  Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	<p>Sent: 4/24/2024 4:51:51 PM  Viewed: 4/26/2024 11:23:42 AM  Signed: 4/26/2024 11:23:54 AM</p>
<p><b>Electronic Record and Signature Disclosure:</b>  Not Offered via DocuSign</p>		
<p>Denise C May  dmay@nassaucountyfl.com  County Attorney  Nassau County BOCC  Security Level: Email, Account Authentication (None)</p>	  Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	<p>Sent: 4/26/2024 11:23:55 AM  Viewed: 4/26/2024 11:26:01 AM  Signed: 4/26/2024 11:26:56 AM</p>
<p><b>Electronic Record and Signature Disclosure:</b>  Not Offered via DocuSign</p>		
<p>Taco Pope, AICP  tpope@nassaucountyfl.com  County Manager  Nassau County BOCC  Security Level: Email, Account Authentication (None)</p>	  Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26	<p>Sent: 4/26/2024 11:26:58 AM  Viewed: 4/26/2024 12:35:34 PM  Signed: 4/26/2024 12:35:41 PM</p>
<p><b>Electronic Record and Signature Disclosure:</b>  Not Offered via DocuSign</p>		
<p>Clerk Finance received  boccap@nassauclerk.com  Nassau County Clerk  Security Level: Email, Account Authentication (None)</p>	  Signature Adoption: Pre-selected Style Using IP Address: 12.23.69.254	<p>Sent: 4/26/2024 12:35:44 PM  Viewed: 4/26/2024 1:13:21 PM  Signed: 4/26/2024 1:13:40 PM</p>
<p><b>Electronic Record and Signature Disclosure:</b>  Accepted: 2/4/2021 9:59:11 AM  ID: 6238f06a-a4ad-4d45-a7f5-929d04629059</p>		

In Person Signer Events	Signature	Timestamp
<b>Editor Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Agent Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Intermediary Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Certified Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>



**Carbon Copy Events****Status****Timestamp**

Clerk Services  
 BOCCClerkServices@nassauclerk.com  
 Security Level: Email, Account Authentication  
 (None)

COPIED

Sent: 4/26/2024 12:35:43 PM  
 Viewed: 4/26/2024 1:28:00 PM

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Procurement  
 procurement@nassaucountyfl.com  
 Security Level: Email, Account Authentication  
 (None)

COPIED

Sent: 4/26/2024 1:13:43 PM

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**Witness Events****Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

Envelope Sent	Hashed/Encrypted	4/24/2024 9:02:33 AM
Certified Delivered	Security Checked	4/26/2024 1:13:21 PM
Signing Complete	Security Checked	4/26/2024 1:13:40 PM
Completed	Security Checked	4/26/2024 1:13:43 PM

**Payment Events****Status****Timestamps****Electronic Record and Signature Disclosure**

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From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact County of Nassau:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com)

### **To advise County of Nassau of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

### **To request paper copies from County of Nassau**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

### **To withdraw your consent with County of Nassau**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

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### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.